

Asbestos Network Technical Working Group (ANTWG)		
Minutes of the meeting held on the 4th Oct 2021 via MS Teams		
Present: Sam Lord (SL) (HSE/Chair/Minutes), Jonathan Grant (JG) (BOHS/FAAM), Steve Watkins (SW) (Industry), Graham Warren (GW) (ACAD), Steve Sadley (SS) (ARCA), Gareth Jones (UKATA)		
Note: <i>These minutes are a note of the discussions had on the date of the meeting. Some items will be discussed over a number of meetings. Taking one set of minutes in isolation may not reflect the final position and readers need to be aware of this. As and when a final position is reached this will be made clear within the relevant minute item.</i>		
1	Introductions, apologies and welcome:	
	Sam welcomed all attendees to the meeting. No apologies.	
	Colette Willoughby has requested to re-join the group but representing NORAC. Action: SL to check with Archie Mitchell that this is ok.	
2	Minutes of ANTWG meeting (No.31) and acceptance:	
	The minutes from August 2021 meeting were accepted and issued as a final version.	
	Action: Finalised minutes to be sent to AsbNet members via AsbNet Secretariat. (SL)	
3	Matters/actions arising from Meeting No.31 August 2021	
2	Minutes of accepted ANTWG meeting (No.30): 1) Finalised minutes to be circulated (SL)	Circulated on 23/08
4a	NPU Connection and Disconnection – draft method 1) SL and GJ to read through and provide any final comments to SS by end of August (SL/GJ) 2) Update the document and circulate with the intention to finalise at Oct meeting (SS)	Complete Postponed to end of Oct 21
4b	Abrasive Blasting Removal Systems 1) Example of additional use to be provided (SL) 2) Document to be reviewed, updated and circulated in advance of Oct meeting (SL)	Complete Complete
4c	Decontamination Unit Services (Gas and Electrical Safety)	

		<p>1) SL to check what terminology is used relating to gas safety documentation with Asbestos Unit colleagues based on their inspections and advise GW (SL)</p> <p>2) GW to incorporate amendments received from specialists and circulate to TWG. (GW)</p>	<p>Complete</p> <p>Complete</p>
	4d	Health & Exposure Records	
		<p>1) Document to be updated and circulated for comment and discussion at Oct meeting (GW)</p>	Complete
4a	NPU Connection and Disconnection – draft method		
	Work on this is on-going with new photos etc. Intention is to complete by end of October 2021 with a view to providing a final version for the next TWG meeting.		
4b	Abrasive Blasting Removal Systems		
	SL stated that she would like to review this Appendix to establish how different it was to the original version and whether it was justified to re-issue.		
4c	Decontamination Unit Services (Gas and Electrical Safety)		
	Work to finalise this has progressed. Clarification was provided by SL as to the terminology used by industry with reference to the gas safety certificate. SL advised that she would like to circulate for final comment by HSE's Asbestos Unit.		
4d	Health & Exposure Records		
	Work has progressed but the content and scope is still under discussion. GW to send a copy to SL for a HSE review.		
5	AOB		
	<p>Transit of Waste through bag lock – query relating to procedure being questioned by HSE at license application/renewal. Industry were reported to widely adopt procedure of outside worker entering the bag lock (wearing RPE and single overall) and assisting in the bagging of waste in the middle section.</p> <p>Post Meeting Note: This will be discussed further at March 2022 meeting.</p>		
6	Date of Next Meeting		
	<p>6th Dec 2021 via MS Teams</p> <p>Post meeting update: This meeting was postponed to 7th March 2022</p>		

Appendix Guidance Documents Status Update (4 October 2021)

Appendix Title	Lead Author	Proposed Completion Date	Current Status	Addition resource required from AN on a Task and Finish basis?
NPU Connection and Disconnection	SS	Dec 21	Amends to photos etc to be completed by end of Oct 21	
Abrasive Blasting Removal Systems – <i>revision only</i>	SL	Dec 21	Amends discussed at Oct 21 meeting, SL to check how different the version is and consider if justification for re-issue.	
Decontamination Services (Gas and Electrical Safety in DCUs	GW	Dec 21	<p>June 21 - To be sent to HSE Specialists for final review.</p> <p>Aug 21 - HSE AU to have a final review before publication.</p> <p>Oct 21 – review complete, final amends to be made following meeting.</p>	
Exposure and Health Records	GW	Feb 22	<p>Working draft discussed in April 21</p> <p>Oct 21 - Revised draft to be completed and circulated for comment initially by SL and DW (AU)</p>	
Skip Design for Asbestos Waste	GW	Feb 22	<p>Initial draft and scope agreed in April 21 and circulated to TWG for initial comment</p> <p>Oct 21 – Put on hold to allow work on other appendices to be completed.</p>	
Roving Heads to Improve Air Management	SS	Feb 22	Working draft in progress	
Decontamination Procedures (SS)	SS	Feb 22	Discussion stage	
Equipment to measure differential pressure	SL	Feb 22	Intelligence being gathered from LARCs who use this equipment	

SUMMARY ACTION TABLE Meeting #32 (Oct 2021)

ITEM	ACTION
1	SL to check with Archie Mitchell that it is ok for Colette Willoughby to re-join the group representing NORAC
2	Minutes of accepted ANTWG meeting (No.31): Finalised minutes to be sent to AsbNet members via AsbNet Secretariat. (SL)
4b	Abrasive Blasting removal Systems Review how different the revised Appendix is with a view to justifying a re-issue (SL)
4c	Decontamination Unit Services (Gas and Electrical Safety) GW to send finalised version to SL to circulate to Asbestos Unit for final comment
4d	Health & Exposure Records Document to be updated by GW and circulated to AU and SL for initial comment