

# NVQs for Asbestos Removal Operatives

## Ways to gain an NVQ

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Have you got operatives who need to gain NVQs and CSCS Cards? Talk to ARCA, as the team can manage the whole process for you, from choosing the right NVQ route for each operative and assessing them, to supporting CSCS card applications.

For asbestos removal operatives to gain a Level 2 NVQ Diploma in Removal of Hazardous Waste (construction) - Licensed Asbestos there are two ways.

Choosing the right way to take an NVQ is really down to how much experience the operative has in the role.

There are two ways to gain a Level 2 NVQ Diploma are On-Site Assessment Training (OSAT) and Experienced Candidate Assessment Route (ECAR). An operative can gain an NVQ via either option, but the experience requirements and assessment processes differ for each option.

**ARCA can support you in this decision.**



My operatives and supervisors need NVQs and CSCS Cards  
What is the quickest and easiest way?

Talk to ARCA

ARCA can solve your NVQ problem

ARCA will identify the best NVQ  
assessment route for each individual

CITB funding could cover most  
or all NVQ costs

ARCA can help complete an  
application for CITB funding\*

Let ARCA take the strain, and guide candidates  
through the assessment process

ARCA will manage sites and assessments  
so operatives and supervisors can gain  
NVQs in a timely manner

Now need a CSCS card - just need to pass a CITB  
HS&E touch screen test

ARCA will streamline  
CSCS card applications

**It is that simple**

Let ARCA do the leg work for you  
Get your operatives and supervisors qualified with ARCA

\*For employers registered with the CITB with regard to the CITB Levy

## On-Site Assessment and Training (OSAT)

The OSAT option is advised for asbestos removal operatives with more than a years' experience, but less than three years' experience, working in the role. This option is ideal for individuals who want to continue in an asbestos operative role and require a CSCS card.

An ARCA assessor will guide the candidates through the whole NVQ process. Being pro-active in arranging assessments on-site, to observe and discuss the candidates' knowledge and understanding of their role. From gathering and recording evidence of competency the assessor will construct a folder of evidence for the operative. The assessor is also there to support and encourage the candidates.

The number of assessments will depend on the skills of, and preparation by, the operative. If the operative does not meet some criteria, the assessor may suggest some further assistance or training, which the employer will need to arrange. Candidates have been able to complete their assessments in 2 days, that's with the right sites and being able to prove their knowledge, understanding and skills.

Once the ARCA assessor is satisfied that the operative's folder of evidence meets the NVQ standard, it will then be verified, and following successful completion an NVQ certificate will be issued to the successful operative.

On successful completion ARCA can streamline the operative's application for a blue skilled worker's CSCS card. All the operative needs to do is pass a CITB HS&E (operative) touch screen test.

### Content

The Level 2 NVQ Diploma consists of five units, each containing practical and theoretical elements, which are required to be completed within a 12-month period.

- Conforming to General Health, Safety & Welfare in the Workplace
- Conforming to Productive Working Practices in the Workplace
- Moving, Handling and Storing Resources in the Workplace
- Installing and Removing Enclosure or Containment Areas for the Removal of Licensed Asbestos Materials in the Workplace
- Stripping and Removing Licensed Asbestos Materials in the Workplace

### Process

ARCA can manage the NVQ process and streamline a CSCS card application

1. Apply for a temporary red trained CSCS card (if required) via ARCA, with the operative needing to pass a CITB HS&E (operative) touch screen test.
2. ARCA will register the operative onto the Level 2 NVQ Diploma.
3. ARCA assessor will pro-actively arrange assessments to gather and record information on competency.
4. When the ARCA assessor is satisfied with the operative's folder of evidence, it will then all be verified.
5. A successful operative will receive an NVQ certificate, and then ARCA can streamline the operative's application for a blue skilled worker CSCS card - the operative needs a valid CITB HS&E (operative) touch screen test.

### Fees

Fees are based on an operative having enough knowledge and experience to complete the on-site assessment within TWO days. Additional assessment dates will incur additional fees.

	ARCA Members		Non ARCA Members	
	<i>Assessment*</i>	<i>Registration*</i>	<i>Assessment*</i>	<i>Registration*</i>
Based on assessing two candidates on the two same days	£1,100.00 (per candidate)	£82.00	£1,175.00 (per candidate)	£82.00
If required, additional assessment days per candidate	£440.00		£490.00	

+ Assessment fees are ex VAT. \* VAT Exemption on the registration fee. Employers that are registered with the CITB for levy purposes can claim grants from the CITB and may be eligible for up to £600.00 per operative. Information is available at [www.citb.co.uk](http://www.citb.co.uk)

## Experienced Candidate Assessment Route (ECAR)

The ECAR option is advised for experienced asbestos removal operatives to gain an NVQ and then a CSCS card. This is because operatives with three years or more experience working on-site should have the skills and confidence to gain an NVQ in just one day of practical assessments.

The candidate will undertake a thorough practical assessment over one day at an ARCA centre, where the ARCA assessor will observe and discuss (all recorded) the candidates' knowledge and understanding of their role.

The ARCA assessor will guide the candidates through the process and is also there to support and encourage the candidates.

Following the assessment, the evidence is verified to confirm the candidate met all the requirements within the Level 2 NVQ Diploma standard. On successful completion an NVQ certificate will be issued to the successful operative.

ARCA can then streamline the operative's application for a blue skilled worker's CSCS card. All the operative needs to do is pass a CITB HS&E (operative) touch screen test.

### Process

ARCA can manage the NVQ process and streamline a CSCS card application

1. Apply for a temporary red experienced worker's CSCS card (if required) via ARCA, with the operative needing to pass a CITB HS&E (operative) touch screen test.
2. ARCA will register the operative onto the Level 2 NVQ Diploma.
3. ARCA assessor will arrange a practical assessment at an ARCA centre.
4. When the ARCA assessor is satisfied with the operative's assessment, it will then be verified.
5. A successful operative will receive an NVQ certificate, and then ARCA can streamline the operative's application for a blue skilled worker CSCS Card – the operative needs a valid CITB HS&E (operative) touch screen test.

### Fees

As this option is for experienced operatives, fees are based on the operative being able to complete the assessment within ONE day.

	ARCA Members		Non ARCA Members	
	<i>Assessment*</i>	<i>Registration*</i>	<i>Assessment*</i>	<i>Registration*</i>
Based on assessing two candidates on the same day	£850.00 (per candidate)	£82.00	£930.00 (per candidate)	£82.00
Based on assessing one candidate	£1,200.00 (per candidate)	£82.00	£1,275.00 (per candidate)	£82.00
If required, additional assessment days per candidate	£440.00		£490.00	

+ Assessment fees are ex VAT. \* There is no VAT on the registration fee. Employers that are registered with the CITB for levy purposes can claim grants from the CITB and may be eligible for up to £600.00 per operative. Information is available at [www.citb.co.uk](http://www.citb.co.uk)

#Assessment fees are based on assessing two operatives at a centre on the same day. Assessing one operative at a centre will incur additional costs.

**ARCA is here to help operatives get qualified**  
**Take the first step and talk to ARCA ... call 01283 505777**

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